



SANDGATE PARISH COUNCIL
Minutes of a PARISH COUNCIL MEETING
Held at 7pm on Tuesday 18 July 2017

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

Present:	Chairman	Councillor Robert Bliss
	Councillors	Nina Bliss, Marjorie Findlay-Stone, Michael Fitch (arrived 7.55 pm), Gary Fuller, Tim Prater, Nabin Siwa, Kurt Stephens and Adrian Watts
	Clerk	P Savage

There were no members of the public present. No questions were asked.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

The meeting commenced at 7.00 pm

1. **Apologies for absence:** Councillors Jan Holben and Guy Valentine-Neale
2. **Declarations of Interest** – there were none
3. **Minutes of the last meeting** – the minutes of the Parish Council meeting held on 20 June 2017, having been previously circulated, were approved as a correct record and signed.
Agreed by all who had been present at the meeting.
4. **Chairman’s opening remarks**
The Chairman opened the meeting by reminding members that this was the last planned meeting before the short summer break and was essentially a standard business meeting
5. **Chairman’s Correspondence**
 - (1) Parking proposals for Sandgate Esplanade and Princes Parade: agreed to ask the Clerks to draft something along the following lines to be sent to the Chief Executive of Shepway District Council ahead of the Cabinet meeting scheduled for 19 July 2017:

“Sandgate Parish Council considered the above report at its meeting last night and agreed the following comments unanimously, which the Parish Council would appreciate if it was made available to the Cabinet before its meeting:

1. The Parish Council was not consulted or even informed prior to the publication of the Cabinet document even though the Parish is in the middle of consultation on extending the controlled parking zone (CPZ). Many residents have conflated the two issues and it is therefore affecting their attitudes towards the village proposals and may even compromise them.
2. Sandgate Parish Council has opposed pay and display parking on the Esplanade for many years and would like to understand what the rationale is of Shepway District Council in bringing these proposals forward.
3. If Shepway District Council insist on imposing these proposals against the wishes of Sandgate Parish Council, then protection would be necessary for residents in all of the side streets at the same time through the introduction of residents’ parking in a CPZ. The streets affected are:
 - a. Encombe
 - b. Prospect Road
 - c. Wellington Place
 - d. Sunnyside Road

- e. Castle Bay
- 4. The availability of free parking on the Esplanade has been necessary for businesses and their employees. Introducing charges will jeopardise the viability of some of these businesses
- 5. The data in this report is outdated, being based on a survey of 2009. It is inaccurate and has not been updated and takes no account of the current CPZ proposals or of the changes to the highway as part of the Cinque Ports Cycleway.

These comments are copied to our two ward councillors. In the case of Councillor Rory Love the Parish Council expects him to represent the views of the Parish Council at tonight's Cabinet meeting and to report back in detail on the outcome. The email is also copied to our Member of Parliament, Damian Collins, and to the Town Clerk of Hythe because of the impact on Princes Parade".

(ACTION: RFO to draft and submit).

- (2) Electric Heritage Signs: sales email from Scrimsign – noted.
- (3) Sandgate CPZ visitor permits: email from Fred Miller, SDC: noted
- (4) Feeding foxes and seagulls: email from Councillor Marjorie Findlay-Stone – clerks to examine best practice at other authorities and seek advice from Shepway District Council.

6. Aims and objectives

Noted that Councillor Guy Valentine-Neale had reminded councillors to update any actions allocated to them in time for a substantive discussion on this at the Council's next meeting.

7. Sandgate Library Committee report

Councillor Robert Bliss reported the following issues:

- Kent County Council had agreed that any books purchased through the Parish's own book fund could be restricted to Sandgate library users and had also assisted in achieving a 40% discount in purchasing
- Kent County Council continued to be pleased with the level of service and enhancements being delivered in Sandgate

The Council requested that publicity be given to the above **(ACTION: Clerk/Librarian)**

8. Land Assets Management Sub-Committee report

The minutes of the meeting held on 12 July 2017 had been circulated.

9. 2016/17 Finance report

The Deputy Clerk/Responsible Finance Officer advised that he had completed the year end processes and was awaiting a response from the external auditor. The 2017-18 financial year had commenced in accordance with the budgets laid down by the Council.

10. Finance Committee report

Councillor Nina Bliss advised that the minutes of the meeting held on 12 July 2017 had been circulated.

11. Environment Committee report

Councillor Marjorie Findlay-Stone advised that the minutes of the meeting held on 4 July 2017 had been circulated. She welcomed the outstanding impact that the relocation of the hanging baskets had achieved and advised that options for 2018 would be reviewed by the Committee in the autumn. She also advised that the revised Village Design Statement was being finalised with a view to publication in October 2017 although she was awaiting guidance on parking policies and strategies from Councillor Guy Valentine-Neale. She also reported on the derelict toilet block in front of Battery Point at the western entrance to the village. The building was too dangerous for use but planting options were being pursued with the contractor to make the location more attractive. Finally she advised that negotiations were in hand to facilitate a brown tourism sign for the village which could include the following: Historic monuments; Writers; Beach; Eateries; and Antiques.

12. Planning Committee report

The Chairman of the Committee advised that minutes of meetings had been circulated.

- 13. KALC report** – there was nothing to report. However Councillor Fuller did ask that the clerks check again that he remained on circulation lists as he had not received any notifications of meetings of the Planning Users Group or other bodies in recent weeks.

Councillor Adrian Watts drew members’ attention to the request to check fire hydrants which was hindered by the position of KALC that due to copyright issues the map could not be made widely available. Councillors Tim Prater and Gary Fuller undertook to examine whether a Google map with this data on could be easily created within the next few weeks.

14. Twinning

Councillor Adrian Watts reported that there was nothing further to add since the last meeting. The Chairman advised that an email had been received from Henri Brousse which he asked the Clerks to forward to members.

- 15. Information** – The Chairman gave an update on the Sea and Food Festival; Councillor Tim Prater reported on the Riviera Court/Sir John Moore Court waste bins which had not been emptied for three months because the recycling bin had been severely contaminated with household waste. Councillor Marjorie Findlay-Stone confirmed that she had been chasing the same issue with limited success as Shepway District Council had advised that it was the responsibility of the managing agents. However councillors agreed that this was now a matter of environmental health and needed dealing with urgently (**ACTION: Clerks to raise with SDC/Veolia**)

16. Date of next meeting – Tuesday 19 September 2017

The meeting ended at 8.02 pm.

Signed by the Chairman.....Date.....