

**SANDGATE PARISH COUNCIL  
FINANCE COMMITTEE: 15 NOVEMBER 2017**

**REPORT OF RESPONSIBLE FINANCE OFFICER**

**AGENDA ITEM 5: EXPENDITURE 2017-18**

The following are circulated

- Bank reconciliation as at 7 November 2017
- List of payments since September 2017
- Position statement as at 7 November 2017
- Summary of area enhancement project (AEP) balance

**AGENDA ITEM 6: KIOSK AND TOILET BLOCK EXPENDITURE**

The following table sets out the expenditure in the current year

<b>Date</b>	<b>Item</b>	<b>Amount</b>
29 March 2017	Water rates 2016-17	£568.57
4 April 2017	National Non-Domestic Rates	£827.15
12 April 2017	Stock for toilets	£84.90
15 May 2017	Water rates	£217.06
22 May 2017	Electricity	£2.94
31 May 2017	Water rates	£10.50
28 June 2017	Stock for toilets	£93.39
26 June 2017	Electricity	£205.65
27 July 2017	Electricity	£97.28
9 August 2017	Maintenance (replace disabled supports)	£104.56
23 August 2017	Sanitary bins	£84.11
23 August 2017	Maintenance (fix leak)	£221.80
13 September 2017	Stock for toilets	£110.37
22 September 2017	Electricity	£171.56
11 October 2017	Maintenance (repainting of toilet doors)	£480
11 October 2017	Sanitary bins	60p
23 October 2017	Electricity	£217.92
25 October 2017	Maintenance (fixing leak including locksmith)	£85
15 November 2017	Water rates	£413.43
<b>TOTAL</b>		<b>£3,996.79</b>
<b>BUDGET</b>		<b>£1,810</b>

Comments: (1) a separate budget of £2000 exists for “General maintenance and acquired assets” which has not been utilised in the current year so as to show the real costs of the toilets. It would be reasonable in the light of expenditure in the current year to allocate up to £1000 of that to the kiosk budget for 2018-19;  
 (2) the water rates for 2016-17 are showing in the current year;  
 (3) further expenditure for the remainder of the current year of around £500 could be assumed.

(4) even with the extra £1000 from the maintenance budget this budget would appear to be understated by around £1200, so a budget of £4,000 is recommended for 2018-19;

(5) this compares with income from the tenant of £5000 plus the savings in kind of £6000 for the toilet cleaning costs.

**AGENDA ITEM 7: ASSET REGISTER UPDATE**

See separate confidential report

**AGENDA ITEM 8: DRAFT BUDGET 2018-19**

See separate report

*Peter Savage*  
*Responsible Finance Officer*  
*8 November 2017*