



**SANDGATE PARISH COUNCIL**  
**Minutes of an Library Committee Meeting held at 10.30am on**  
**Monday 24<sup>th</sup> January 2017**

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**Present:**            **Chairman**            **Cllr Robert Bliss**  
                         **Councillors:**       **Adrian Watts, Nabin Siwa (*arrived 10.45*) and Tim Prater**

**Clerks:**                **Mrs G Thomas**

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These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting  
Meeting started 10.30

1.     **Apologies for absence:** Cllr J Holben
2.     **Declaration of Interest** – none declared
3.     **Minutes of the last meeting** – the minutes of the meeting held on 26<sup>th</sup> April 2016 were presented and approved as a correct record.  
       **Proposed by:** Cllr A Watts  
       **Seconded by:** Cllr T Prater  
       **Agreed by all**
4.     **Review of services**  
       4.1 The provision of services to the present date was discussed and the members were pleased to hear that there had been an overall increase in usage of the library. The temporary closure of part of the library was also discussed and ways of continuing service provision in the event of similar problems were agreed.  
       4.2 It was agreed that the eReader service, which is unique to Sandgate Library, should be promoted and publicised.
5.     **Report of proposed activities / event**  
       The committee were pleased to hear that more activities and events were taking place in the Library, including two Read and Rhyme sessions and a new Talk Time session to begin in February.
6.     **Refit of Library**  
       The clerk had been asked to provide ideas for the redesign of the Library space and these plans were discussed and agreed to, including moving public access computers and creating a distinct H G Wells corner with a seating area. The drinks machine would also be moved.
7.     **Opening hours**  
       The clerk informed the committee that Thursday afternoon opening would be beneficial to the users and potential users of the service and it was proposed to fund a member of staff to run the library from 1.00 to 4.30 every Thursday.  
       **Proposed by Cllr R Bliss**  
       **Seconded by Cllr A Watts**  
       **Agreed by all**

8. **Information** there was none at this time

9. **Date of next meeting- TBC**

The meeting ended at 11.30

Signed by the Library Committee Chairman.....Date.....